

PUBLIC MEETING NOTICE

CENTRAL CITY ECONOMIC DEVELOPMENT SALES TAX BOARD

A public meeting of the Central City Economic Development Sales Tax Board will take place at the following place and time:

Tuesday, April 10, 2018

8:30 am

Robert J Mohart Multipurpose Center

3200 Wayne, Kansas City, Missouri 64109

For the purposes of taking up the following matters:

Agenda

- A. Call to order
- B. Approval of Minutes
- C. Treasurer Report
- D. Ordinance for Central City Sales Tax District
- E. Sub-Committee Reports
 - 1) Personnel Committee
 - 2) Policy Committee
- F. Discussion on Finalizing Application
- G. Website RFP/Communication Plan

Brief Discussion of these items:

- H. Discussion of Plans in the District
- I. Discussion of Data Book
- J. CCED Draft Strategic Plan

- K. Adjournment

Additional Business

- There may be general discussion of matters related to the Central City Economic Development Sales Tax.
- Pursuant to subsection (1) of Section 610.021 of the Revised Statutes of Missouri, there may be a closed session to discuss legal matters, litigation or privileged communications with attorneys.

Any person with a disability desiring reasonable accommodation to attend this meeting should contact the City's 311 Action Center at (816) 513-1313 or send an e-mail to meg.conger@kcmo.org at least 24 hours prior to the meeting.

CENTRAL CITY ECONOMIC DEVELOPMENT SALES TAX BOARD

MEETING MINUTES

Meeting Date/Time/Location: Wednesday, March 13, 2018
5:00 p.m.
Southeast Community Center
4201 E 63rd Street
Kansas City, Missouri

Members Present: Herbert Hardwick
Donna Wilson
Keith Brown
Ron Finley
Melissa Patterson-Hazley

Members Absent: N/A

Agenda Items:

A. The meeting was called to order by the Vice Chairman, Melissa Patterson-Hazley at 5:13 pm and she opened the floor for approval of the minutes. The Chairman, Herbert Hardwick joined the meeting at 5:30 pm. The Board reviewed the minutes and Ms. Donna Wilson discussed a correction to the minutes. Board Member Donna Wilson called for approval of the minutes, Mr. Keith Brown seconded. All Board members voted in the affirmative.

B. Mr. Ron Finley gave a financial report to the Board. As of March 13, 2018, collection for the Central City Economic Development is as follows:

\$ 75,258 in November (Sept)

\$784,346 in December (Oct)

\$676,181 in Jan (Nov)

\$714,024 in Feb (Dec)

\$2,232,282 Total

- C. Mr. Ron Finley also reported on the Status of the Ordinance. He indicated that Councilman Quinton Lucas has sponsored the Ordinance and it will be in the Finance Committee on March 21, 2018 at 8:30 am.
- D. Mr. Hardwick requested Jennifer Tidwell to report on the status of the revised Application form. Ms. Tidwell indicated the changes from the last board meeting were made and the deadlines as outlined at the previous Board meeting were added to the Application form. The timeline was Monday, April 2, 2018 and the end day was Friday, June 1, 2018. The 60-day time period was followed accounting for making sure the start date and end day were during a work day. Ms. Tidwell included the eligible uses at the back of the Application Form. The Board would like to list their priorities and asked to revise the listing. Mr. Finley indicated he would like to revise the application to read "Six copies of the application will be required with attachments." In addition, they indicated these should be listed separate from the application.

Melissa Patterson-Hazley requested the Board have certain ethics in place at the time of the application. Brian Rabineau, Attorney for the city was asked whether these were already in place. Mr. Rabineau indicated that the Board is subject to the Ethics requirement for all City Boards as outlined in the By-Laws and enabling statute; and information given to the Board. Mr. Hardwick did outline the ethics procedures that are in place for the Board. Mr. Finley, also, indicated Board members would have to disclose any conflicts of interest and not vote on those particular items. Mr. Rabineau indicated it would be appropriate for Board members to recuse themselves from voting if there are any conflicts of interest.

Melissa Patterson-Hazley discussed the Board should have personnel in place before the Board begins accepting application. Mr. Hardwick indicated the earlier discussion by the Board was to hire a third party for the initial review of the applications. The Board has the ultimate responsibility to review and make decisions for the recommendation to the council. After the discussion regarding personnel hiring and moving the timeline for the application the board decided to move the start of the application to June, 2018. In addition, Mr. Finley suggestion to expedite the process, the Board should have two subcommittee 1) Policy Committee; 2) Personnel Committee. Mr. Finley made a motion to create two subcommittee. The Policy Sub-Committee shall be formed with Mr. Finley, Ms. Wilson and Mr. Brown and the Personnel Committee shall be formed with Mr. Hardwick and Mrs. Melissa Patterson-Hazley. Ms. Donna Wilson seconded the motion. All the Board voted in the affirmative. Brian Rabineau indicated the Board should know the Subcommittees are subject to the open meeting laws and would need to have a notice to the public.

E. Ms. Donna Wilson moved to adjourn. The motion was seconded by Mr. Finley. The motion was approved by voice vote with all Board members voting in the affirmative. The meeting was adjourned at 6:25 p.m.

ORDINANCE NO. 180166, AS AMENDED

Estimating and appropriating \$3,500,000.00 from the Unappropriated Fund Balance of the Central City Sales Tax; designating requisitioning authority; imposing conditions on the use of the funds for debt retirement; and recognizing an accelerated effective date.

WHEREAS, Ordinance No. 160861 put before the voters the question of enacting an economic development sales tax devoted to projects located within the area bounded by 9th Street on the north, Gregory Boulevard on the south, The Paseo on the west, and Indiana Avenue on the east; and

WHEREAS, in a Special Election called on April 4, 2017, the voters of the City of Kansas City, Missouri approved Question 4 allowing the City of Kansas City to impose a sales tax of 1/8 percent to be used for funding economic development projects within the above defined area; and

WHEREAS, this ordinance will provide funding for the eligible project and programming activities including two positions to manage operations; and

WHEREAS, the Program Administrator position will provide supervisory and management services for all projects and programs and the additional position will assist the Program Administrator with office management, website content, and community and neighborhood outreach; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That revenues are hereby estimated in the Central City Economic Development Sales Tax Fund in the following account:

18-2200-120000-451100	Central City Sales Tax	\$3,500,000.00
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Section 2. That \$3,500,000 is appropriated from the unappropriated fund balance of the Central City Economic Development Sales Tax Fund in the following accounts:

18-2200-642047-A	Central City Sales Tax	\$ 30,956.00
18-2200-642047-B	Central City Sales Tax	3,457,044.00
18-2200-642047-C	Central City Sales Tax	<u>12,000.00</u>
	TOTAL	\$3,500,000.00

Section 3. That the Director of City Planning and Development is designated requisitioning authority for Account No. 18-2200-642047.

Section 4. That the funds appropriated herein shall not be expended for the retirement of debt under previously authorized bonded indebtedness or to repay bonds not yet issued unless such expenditures are expressly authorized by ordinance or resolution adopted by the City Council.

ORDINANCE NO. 180166, AS AMENDED

Section 5. That this ordinance is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(C) of the City Charter in that it appropriates money, and shall take effect in accordance with that section.

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Randall J. Landes
Director of Finance

Approved as to form and legality:



Brian T. Rabinreau
Assistant City Attorney



Authenticated and Passed



Shy Jones, Mayor



Marilyn Sanders, City Clerk
MAR 23 2018

Date Passed

ORDINANCE NO. 180166

Estimating and appropriating \$3,500,000.00 from the Unappropriated Fund Balance of the Central City Sales Tax; designating requisitioning authority; and recognizing an accelerated effective date.

WHEREAS, Ordinance No. 160861 put before the voters the question of enacting an economic development sales tax devoted to projects located within the area bounded by 9th Street on the north, Gregory Boulevard on the south, The Paseo on the west, and Indiana Avenue on the east, which may include the retirement of debt under previously authorized bonded indebtedness or to repay bonds not yet issued; and

WHEREAS, in a Special Election called on April 4, 2017, the voters of the City of Kansas City, Missouri approved Question 4 allowing the City of Kansas City to impose a sales tax of 1/8 percent to be used for funding economic development projects within the above defined area; and

WHEREAS, this ordinance will provide funding for the eligible project and programming activities including two positions to manage operations; and

WHEREAS, the Program Administrator position will provide supervisory and management services for all projects and programs and the additional position will assist the Program Administrator with office management, website content, and community and neighborhood outreach; NOW, THEREFORE,

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ORDINANCE NO. 180166

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Randall J. Landes
Director of Finance

Approved as to form and legality:

Katherine Chandler
Assistant City Attorney