

PUBLIC MEETING NOTICE

CENTRAL CITY ECONOMIC DEVELOPMENT SALES TAX BOARD

A public meeting of the Central City Economic Development Sales Tax Board will take place at the following place and time:

Tuesday, March 13, 2018

6:15 pm – 7:30 pm

Southeast Community Center

4201 E. 63rd Street, Kansas City, Missouri 64130

For the purposes of taking up the following matters:

Agenda

- I. Call to order
- II. Community Meeting
- III. Adjournment

Additional Business

- There may be general discussion of matters related to the Central City Economic Development Sales Tax.
- Pursuant to subsection (1) of Section 610.021 of the Revised Statutes of Missouri, there may be a closed session to discuss legal matters, litigation or privileged communications with attorneys.

Any person with a disability desiring reasonable accommodation to attend this meeting should contact the City's 311 Action Center at (816) 513-1313 or send an e-mail to meg.conger@kcmo.org at least 24 hours prior to the meeting.

PUBLIC MEETING NOTICE

CENTRAL CITY ECONOMIC DEVELOPMENT SALES TAX BOARD

A public meeting of the Central City Economic Development Sales Tax Board will take place at the following place and time:

Tuesday, March 13, 2018

5:00 pm – 6:00 pm

Southeast Community Center

4201 E. 63rd Street, Kansas City, Missouri 64130

For the purposes of taking up the following matters:

Agenda

- I. Call to order
- II. Approval of Minutes
- III. Administration
 - a. Review of Application Process and Media Outreach
 - b. Review of Personnel Matters and Policies
 - c. Review of Ordinance
- IV. Other Business
- V. Adjournment

Additional Business

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CENTRAL CITY ECONOMIC DEVELOPMENT SALES TAX BOARD

MEETING MINUTES

Meeting Date/Time/Location: February 21, 2018
Mohart Multipurpose Building
3200 Wayne Street
Kansas City, Missouri

Members Present: Herbert Hardwick
Donna Wilson
Keith Brown
Ron Finley
Melissa Patterson-Hazley

Members Absent: N/A

Agenda Items:

- A. The meeting was called to order by the Chair at 8:35 p.m., and the Chair opened the floor for Board discussion.

- B. The Chairman asked for any changes to the minutes. The Board reviewed the minutes from the Tuesday, February 13, 2018 meeting. Mr. Keith Brown moved for the minutes to be approved. The motion was seconded by Ms. Donna Wilson. The motion was approved by a voice vote by all Board members present voting in the affirmative. Mr. Finley indicated at meetings going forward, the Board should adopt a meeting protocol, especially for public meetings. Mr. Finley and the Board would like to get specific information about the testimony from the public. Mr. Finley suggested that staff have a sign-in sheet for individuals/organizations wishing to speak to the Board; and that staff include a summary of the comments in the meeting. The sign-in sheet will assist with identifying the speakers, as well. It was discussed whether the public meeting should be taped or transcribed. For now, the Board would like to capture the essence of the discussion through notes and sign in sheets that identify the speakers for any clarity. In addition, the Board would like to hold discussion from the public during their normal administrative meetings unless a board member has a request to get clarity on a subject from a staff or public person.

Mr. Finley made a motion to accept the protocol of a sign-in sheet to identify speakers and to write a summary of their comments, in as much detail as possible, for review and to holding public comments during the administrative meeting, unless as the Board deems necessary. Mrs. Melissa Patterson-Hazley seconded with all Board members voting in the affirmative.

- C. As Treasurer, Mr. Finley gave a report of the monies collected to date for the Central City Economic Development District and indicated there are no expenses/uses of the monies to date. Mr. Finley made a motion to accept the report. Keith Brown seconded the motion; and all the Board members voted in the affirmative. (Treasurer's report is attached).
- D. Mr. Finley also indicated that he would be meeting with Mr. Landes, Finance Department about the format of the report going forward. Mr. Landes discussed the process for going forward with the Ordinance for the FY2017/FY2018 Budget, as approved by the Board at the previous meeting. A fact sheet and the actual Ordinance was given to the Board for their review. Mr. Hardwick indicated if any of the members would like to change the wording in the Fact Sheet, please send all comments to Mr. Finley and to Jennifer Tidwell to include in the Fact Sheet no later than Monday of next week. All comments will be formalized by March 8, 2018 and be ready for the Finance Committee by March 14, 2018. Mr. Hardwick will be available for the Finance Committee hearing. Mr. Finley made a motion for staff to be directed to prepare the Ordinance and the Fact Sheet ready for the Finance Committee hearing, as indicated and as noted in the budget approved by the Board. Mr. Keith Brown seconded the motion. All Board members voted in the affirmative.
- E. Mr. Landes explained how the Finance Committee Hearing would work and the formal process for approving an ordinance. He indicated his office would reach out to the 3rd and 5th District representatives to discuss sponsorship of the Ordinance. He also indicated that the entire council would be voting on the Ordinance. There was also discussion regarding once the funds are awarded, it is customary, to go back to the Council for their approval of the actual projects or programming.
- F. Mr. Hardwick requested any discussion regarding the changes in the application. The application fee discussed in the last Board meeting was included, and the preferences were moved to be more visible in the application. There was discussion regarding the Board's desire to select awards based on rounds or on a rolling basis. Ms. Donna Wilson indicated to the Board, it is important to make this funding application more accessible to the community and give applicants ample times to apply for funding with less barriers. There was discussion about the NTF process, indicating it had a couple of application periods but gave

applicants a set time for getting their applications in for review. A motion was made by Mr. Hardwick for the Board to have the application ready by April 1, 2018 and to have a 60 day application period that runs from April, 2018 through June, 2018; and a second 60-day application period that runs from July 1 through September, 2018. Ms. Wilson, amended the motion to include the Board will accept applications throughout the application period and a list of potential applicants should be gathered to provide notice of funding to interested applicants. Mrs. Melissa Patterson-Hazley added to the first amendment there shall be training on the application. Mr. Finley seconded the amendment to the amendment. Motion carried by all Board members. Ms. Donna Wilson renewed her original motion, as amended. All Board members voted in the affirmative.

- G. Mr. Hardwick indicated if the Board could get the planning documents from the 3rd and 5th Districts for the Planning Departments. In addition, he was wondering if we could use the City's website to push information out regarding the application availability.
- H. The Board discussed having additional community meetings; however, instead of having two meetings a month they indicated they would have one meeting a month with the administrative meeting prior to the community meeting. In addition, the Board discussed having various expert groups join the community meeting with presentations. There was a conversation about having Urban Land Institute and Full Employment Council for one of the community meetings. McClain Bryant from the Mayor's office indicated that she has information on contacts with all the workforce organizations. These third parties want to be strategic partners and they have added benefit for educating the Board and the public.
- I. The Board indicated they would look at all the comments from the previous meetings along with information during their retreat to come up with specific priorities. Mr. Finley is assisting in development some specific priorities and would like to look at the retreat information at the upcoming meeting. Mr. Hardwick indicated that once the priorities were selected by the Board, we could invite additional comments from stakeholders.
- J. Mr. Finley moved to adjourn. The motion was seconded by Mrs. Patterson-Hazley. The motion was approved by voice vote with all Board members voting in the affirmative. The meeting was adjourned at 11:05am

Financial Report submitted by the Treasurer

February 21, 2018

The last Three months' collections

- \$75,258 received in November (September sales)
- \$784,346 received in December (October sales)
- \$676,181 received in January (November sales)

Fiscal Year To-Date Total - \$1,535,785.00

ORDINANCE NO. 180166, AS AMENDED

Estimating and appropriating \$3,500,000.00 from the Unappropriated Fund Balance of the Central City Sales Tax; designating requisitioning authority; imposing conditions on the use of the funds for debt retirement; and recognizing an accelerated effective date.

WHEREAS, Ordinance No. 160861 put before the voters the question of enacting an economic development sales tax devoted to projects located within the area bounded by 9th Street on the north, Gregory Boulevard on the south, The Paseo on the west, and Indiana Avenue on the east; and

WHEREAS, in a Special Election called on April 4, 2017, the voters of the City of Kansas City, Missouri approved Question 4 allowing the City of Kansas City to impose a sales tax of 1/8 percent to be used for funding economic development projects within the above defined area; and

WHEREAS, this ordinance will provide funding for the eligible project and programming activities including two positions to manage operations; and

WHEREAS, the Program Administrator position will provide supervisory and management services for all projects and programs and the additional position will assist the Program Administrator with office management, website content, and community and neighborhood outreach; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That revenues are hereby estimated in the Central City Economic Development Sales Tax Fund in the following account:

18-2200-120000-451100	Central City Sales Tax	\$3,500,000.00
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Section 2. That \$3,500,000 is appropriated from the unappropriated fund balance of the Central City Economic Development Sales Tax Fund in the following accounts:

18-2200-642047-A	Central City Sales Tax	\$ 30,956.00
18-2200-642047-B	Central City Sales Tax	3,457,044.00
18-2200-642047-C	Central City Sales Tax	<u>12,000.00</u>
	TOTAL	\$3,500,000.00

Section 3. That the Director of City Planning and Development is designated requisitioning authority for Account No. 18-2200-642047.

Section 4. That the funds appropriated herein shall not be expended for the retirement of debt under previously authorized bonded indebtedness or to repay bonds not yet issued unless such expenditures are expressly authorized by ordinance or resolution adopted by the City Council.

ORDINANCE NO. 180166, AS AMENDED

Section 5. That this ordinance is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(C) of the City Charter in that it appropriates money, and shall take effect in accordance with that section.

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.


Randall J. Landes
Director of Finance

Approved as to form and legality:



Brian T. Rabineau
Assistant City Attorney



Authenticated as Passed


City of St. Louis, Mayor



Marilyn Sanders, City Clerk
MAR 23 2016

Date Passed

Central City Economic Development Sales Tax Funding Request

Fund	DeptID	Budget Object	Budget Object Name	Estimated FY 2017-18	Submitted FY 2018-19	Justification Line Text
2200	642047	POS	POS	2	2	
2200	642047	601100	Wages-Reg Full Time Employees	24,024	99,576	Program Director / Senior Administrative Assistant
2200	642047	603050	Employee Pension	3,087	13,752	
2200	642047	603350	FICA Benefits-City	1,838	7,619	
2200	642047	605300	Hosp & Life Ins-Employees	1,981	10,904	
2200	642047	605303	Life Insurance	26	110	
2200	642047	610150	Computer Systems Development	50,000	30,000	Setup of content for website design and media outreach
2200	642047	610300	Prof Svcs Not Otherwise Specif	2,207,044	7,678,039	Programming and Production
2200	642047	611060	Construction By Contractor	700,000	2,090,000	Public Infrastructure which includes land acquisition, demolition and clearing, streets/sidewalks/lighting etc
2200	642047	619080	Contracts W/Non-Municipal Agen	500,000	500,000	Services for production analysis, review of application, ongoing construction management, review and process of invoices, request for proposals.
2200	642047	621100	Gen.Office Supplies	12,000	20,000	Printing and Supplies
			Total Budget	3,500,000	10,450,000	