



Request for Refund of Tow and Storage Fees

Owner's Information

Name _____

Address _____

City/State/Zip _____

Home Phone _____ Cell Phone _____

Email _____

Preferred method of contact _____

Vehicle Information

Make & Model _____

License Plate Number _____

Vehicle Identification Number _____

Is your car still at the tow lot? Yes No

Ticket Information

Ticket Number _____

Have you been to court? Yes No

If yes, were you found guilty? Yes No When? _____

If yes, was your case dismissed? Yes No When? _____

Reason for requesting refund under K.C. Code Section 70-644(a)

- My vehicle was towed and no ticket was issued.
- My vehicle was towed but the ticket was in error.
- My vehicle was towed or stored as evidence.
- My vehicle was a recovered stolen vehicle.
- I experience financial hardship.

Evidence owner would like to present

Do you have photographs? Yes No If yes, please attach.

Do you have witness statements? Yes No If yes, please attach.

Do you have witnesses for in-person/telephone testimony? Yes No If yes, please attach.

Do you have diagrams? Yes No If yes, please attach.

Do you have ordinances or statutes? Yes No If yes, please attach.

Do you have receipts or other proof of payment? Yes No If yes, please attach.

Other: _____

Method of Review

Select One:

- I am submitting all evidence in writing.
- I would like to present evidence in person.
- I would like to present evidence by telephone.

Indigence

I am indigent and am requesting a refund of between 8 and 14 days of storage. Yes No

I am submitting the following proof of indigence:

- I have used a public defender or legal aid within the last 6 months.
- I currently received Temporary Assistance for Needy Families (TANF) benefits.
- I currently rent a home with the assistance of a \$ 8 voucher
- I currently receive Supplemental Nutrition Assistance Program (SNAP) benefits.
- I currently receive Medicaid benefits.
- I currently receive Supplemental Security Income (SSI)

Signature _____

Date _____

Important Dates

Please submit your completed application in person or by mail to:

Division Manager, Tow Lot
7750 E. Front Street
Kansas City, Mo. 64120

You have **60 days** from when your car was towed to apply for a refund.

If you are found not guilty of your parking ticket in Municipal Court, you have **30 days** to apply for a refund.

If your case is dismissed in Municipal Court, you have **30 days** to apply for a refund if you have not already done so.

DON'T FORGET!

Include all of your written evidence unless you are asking for an in-person review.

Have your witnesses with you if you are having a phone or in-person review.