REQUEST FOR SERVICE
To make a request, please complete the form and return to the City Manager’s Office 311 Call Center. The request for service will be referred to the appropriate city department for action.

Mailing Address: 414 East 12th St. – Kansas City, MO 64106
Fax: 816-513-1303

Requestor’s Name ____________________________________________ or Anonymous □
Requestor’s Address __________________________________________ Email ____________

INCIDENT ADDRESS __________________________________________

Please check all problems that are being reported for this incident address.

Public Works/Safety Problems
- Street light out or broken
- Damaged/missing traffic sign
- Damaged/missing street sign
- Pothole
- Dead city tree
- Overgrown city tree
- Broken/clogged catch basin
- Damaged fire hydrant
- Graffiti on city property
- Weeds/trash vacant lot
- Signs in the right of way

Property/Nuisance Problems
- Open to entry
- Junk vehicles left in driveway
- Exterior in disrepair
- Trash/weeds: vacant? yes □ no □
- Bulky items left out or out early
- Parking on unpaved surfaces
- Structural damage
- Excessive pets
- Barking dog
- Rodent infestation
- Abandoned vehicle on street

Please give as much detail information as possible about the problem(s) you are reporting for this address. You may also enter requests online at www.kcmo.gov/311.

311 Staff only: RFS # ___________________________ Date Entered ___________________________