



Public Works Department  
Capital Projects Division  
Traffic Operations Center  
5310 Municipal Ave  
Kansas City, Missouri 64120

(816) 513-9886  
Fax: (816) 513-9877

**ACCESSIBLE PARKING APPLICATION**

Application for reserved parking space on a public street is hereby made in accordance with Revised Ordinances of the City of Kansas City, Missouri. Complete application and return it to the above address.

**APPLICANT INFORMATION-**

Name: \_\_\_\_\_ Daytime Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Missouri Disabled License or Placard No: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**LOCATION OF REQUESTED PARKING SPACE-**

Street: \_\_\_\_\_

Address: \_\_\_\_\_

Side of Street: North \_ South \_ East \_ West \_ Number of Spaces: \_\_\_\_\_ 1 \_\_\_\_\_

Will parking space be used primarily for applicant's personal vehicle? Yes \_ No \_

Will parking space be used by applicant's visitors or clients? Yes \_ No \_

Reason parking space is necessary (Explain):  
\_\_\_\_\_  
\_\_\_\_\_

**If a reserved parking space is being requested in a commercial or retail area for use by patrons of a business, please complete the following:**

Name of Business: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Hours of Operation: \_\_\_\_\_

Average duration of parking: \_\_\_\_\_

No. of off-street parking spaces now provided for Disabled Employees: \_\_\_\_\_ 0 \_\_\_\_\_

No. of off-street parking spaces now provided for Disabled Patrons: \_\_\_\_\_ 0 \_\_\_\_\_

**READ CAREFULLY**

It is understood that if a reserved accessible parking space is established:

- It may be used by all and only vehicles displaying the proper license or placard;
- It remains subject to any parking prohibitions that may be in effect in the same block;
- It may not be used for loading, parking by delivery vehicles, ambulances and/or paratransport;
- The time limit for parking is four (4) hours whenever other parking in the same block is also time limited.

**CERTIFICATION-** I understand the terms of the Ordinance governing reserved accessible parking spaces and that failure to comply with these terms will be considered cause for removal of the space without notice.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## **KANSAS CITY, MO. DISABLED PARKING ORDINANCE**

### **Sec. 70-534.- Designation of parking spaces for physically disabled persons.**

The director is hereby authorized to designate and establish parking spaces for the exclusive use of vehicles which display a distinguishing license plate or placard issued to physically disabled or handicapped persons, and shall place and maintain appropriate signs indicating the reservation.

### **Sec. 70-534.- Use of parking spaces for physically disabled persons.**

- a) Whenever authorized signs are erected designating an area for parking for physically disabled persons, no person shall stop a vehicle within that marked area unless that vehicle bears and properly displays a valid distinguishing plate or card issued pursuant to RSMo 301.071 or 301.142, as amended, or, if the owner of the vehicle is a nonresident of the state, a valid duly registered equivalent license plate of card issued by the state, country or other place of which the owner is a resident.
- b) Any owner or operator of a vehicle parked in violation of this section shall be punished by a fine of not less than \$75.00 and not more than \$200.00.
- c) It shall be a full and complete defense that an occupant of the vehicle otherwise illegally parked qualified at the time of parking for a distinguishing license plate or card as described subsection (a) of this section.

### **Sec. 70-536.- Parking privileges of physically disabled persons on streets where parking time limited.**

The owner or operator of any vehicle bearing and properly displaying a valid distinguishing license plate or placard issued pursuant to RSMO 301.071 or 301.142, as amended, or a valid duly registered equivalent license plate or placard issued by the state, country or other place of which the owner is a resident if the owner of that vehicle is a nonresident of the state, shall be entitled to park that vehicle for a period of time not to exceed four hours on streets or portions thereof where parking time is limited: and if that space is controlled by a parking meter the owner or operator shall not be required to deposit the necessary amount of money in the meter, It shall be unlawful for the owner or operator of the vehicle to park on streets or portions thereof where, or during the hours, parking is prohibited.

## **HOW TO OBTAIN MISSOURI STATE DISABLED LICENSE PLATE OR WINDSHIELD PLACARD**

Missouri Law and Kansas City, Missouri Ordinance requires an official “disabled” license plate or windshield placard for a vehicle to legally park in a space designated and reserved for “ disabled” persons on private property, public parking lots, or on city street.

To obtain a Missouri State “disabled” license plate or windshield placard:

1. Use Form #DOR-1776, Physician’s Statement For Disabled Person’s License Plate/Placard, from the State Department of Revenue, (314) 751-4509, or obtain a letter signed by your doctor stating your name, disability, and whether it is permanent, and the reason you need a reserved parking permit.
2. Take the signed Form #DOR-1776 or letter to the nearest state or fee office that issues plates and ask for either plates or a windshield placard. Proof of ownership, vehicle inspection and tax receipt are required to obtain license plates.

**Do not write in this section- For Public Works Dept. Street & Traffic Division use only**