



CITY PLANNING & DEVELOPMENT

Multiple Building Data Sheet for Plans Review Submittal
Information Bulletin No. 158

kcmo.gov/planning

Purpose

The Multiple Building Data Sheet is to be used in conjunction with [Information Bulletin No. 110](#), Checklist for Building Plans Review, submit a completed IB158 spreadsheet when your submittal consists of more than one building. This shall be submitted with your application through [CompassKC](#).

Please enter the information as follows:

1. **Building # or Name** - The building identification number as indicated on the building plans.
2. **Street Address** - The street address for the building (may be assigned by CPD staff).
3. **Building Valuation including any site work** - The value of the building and site construction work related to the building, parking lots/paving, grading, site lighting, retaining walls, commercial swimming pools, playground areas (excluding playground equipment), underground private site utilities.
4. **Mechanical, Electrical, Plumbing, etc. Valuation** - The separate values of the mechanical (HVAC and refrigeration), electrical, plumbing, fire sprinkler, fire alarm, elevator, etc. for the building.
5. **Occupancy Group(s)** - The occupancy group for the building as defined by the adopted building code.
6. **Construction Type(s)** - The construction type for the building as defined by the adopted building code.
7. **Sprinkler System** - The type of automatic sprinkler system intended to be installed (NFPA 13, NFPA 13R, or other), if there will be an automatic sprinkler system.
8. **Number of Stories** - The number of stories for the building. Provide separate quantities for new building number of stories, addition number of stories, and/or renovation number of stories.
9. **Gross Floor Area** - The gross floor area of the building. Provide separate quantities for new building floor area, addition floor area, and/or renovation floor area.
10. **Number of Dwelling Units** - The number of dwelling units in the building, as applicable. Provide separate quantities for the number of existing residential units, and number of new residential units.
11. **Number of Sleeping Units** - The number of sleeping units (e.g. hotel and motel rooms) in the building. Provide separate quantities for the number of existing sleeping units, and number of new sleeping units.
12. **Literal Use** - The general commonly used term to define the use of the building e.g., grocery store, office building, restaurant, etc.

13. **Plans Review Fee** - The plans review fee for reviewing new plan submissions to the City Planning & Development Department, per [Section 18-20](#) of the Kansas City Building and Rehabilitation Code. This field is auto calculated.

Please feel free to contact the Permits Division - Plans Management Branch at (816) 513-1500 if you have any further questions.